

CODING CLARIFIED

Montana WIOA Grant Funding Directions

Step by Step Instructions for Montana Candidates

The Workforce Innovation and Opportunity Act (WIOA) provides grant funding that may cover the full cost of your medical coding training. Follow the steps below in order. Read each step carefully before moving to the next.

Part 1: Apply for WIOA Grant Funding

1. **Go to Montana Works:** [Job Service Montana](#)
2. Under Job Service Resources, click **Find a Job Service Location**.
3. Select the office closest to your residence from the map. The red circle by each region opens that region's contact information.
4. **Contact your closest workforce office** and request an **eligibility screening for a WIOA Training Grant**.

IMPORTANT: Write down your assigned caseworker's full name and email address. You will need this information for the next step. If you do not have a caseworker yet, that is okay. Complete the form without the caseworker information and we will update it at a later date by sending you a Proposal Update form.

5. **Complete the Proposal & Acceptance form** in its entirety at the link below. This form generates the Proposal & Acceptance Letter that must be submitted to your caseworker:

[Acceptance & Proposal Form](#)

NOTE: Your program start date must be at least two weeks from today's date. Do not submit the form with missing information. Incomplete forms prolong the process and require you to resubmit a new completed form.

6. **Provide your caseworker with CIP Code 51.0713 upon request.**

CIP reference (for informational purposes): [National Center for Education Statistics](#)

Title: Medical Insurance Coding Specialist/Coder

Part 2: Locate Coding Clarified

Use these steps to verify that Coding Clarified is an approved training provider for your state. Your caseworker may also use these steps.

1. **Go to the Montana Training and Education page:** [MT Training & Education](#)
2. Click the **Eligible Training Provider** button.
3. Click in the **Provider** box for School. This shows an alphabetized list of training providers. Scroll to **Coding Clarified LLC**, select it, then click **Search**.
4. Click the listing to view full program information and eligibility details.

Questions or Concerns

If you have any questions, or if your local workforce office has questions for us, please do not hesitate to reach out. We are happy to help.

Email (preferred): contact@codingclarified.com

Phone: 833-633-2633
