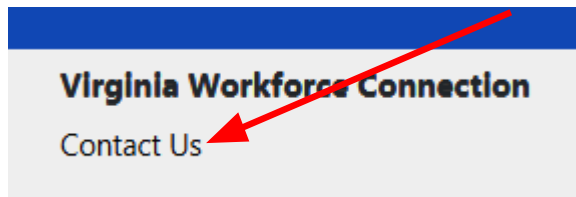




## What's the process in getting approved for the state of Virginia?

1. Find your closest workforce location in your area:  
[Virginia Workforce Connection](#)
2. Click on "Contact Us" at the bottom of the website.



3. Select one of the 3 options to find the closest location
  - a. Location Search (Zip Code)
  - b. Map of Location
  - c. All Locations (List of all locations)

A screenshot of the "Contact Us - Location Search" page on the Virginia Workforce Connection website. The page has a red header bar. Below the header, there is a navigation menu with "Menu", "Virginia Workforce Connection", "Accessibility", and "Home". The main content area is titled "Contact Us - Location Search" and includes a sub-header "Search for an Office Location". There are three tabs: "Location Search" (selected), "Map of Locations", and "All Locations". Below the tabs, there is a search form with a dropdown menu for "Search By:" set to "Zip Code" and a text input field for "Enter a Zip Code".

4. Contact your closest local workforce and **request eligibility screening for a WIOA Grant for training (WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU WILL NEED THAT FOR THE NEXT STEP)**
5. Required information to complete this step:

**Your local Caseworkers contact information (Name & Email address)**

Your desired start date

**NOTE: Start Date needs to be at least 2 weeks from today's date**

Click on the link below and complete the form to its entirety. This link will create your Proposal & Acceptance letter that you will need to provide to your Caseworker.

<https://codingclarified.com/proposal-and-acceptance-pdf-form/>

6. Provide caseworker with CIP Code **51.0713**

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56>

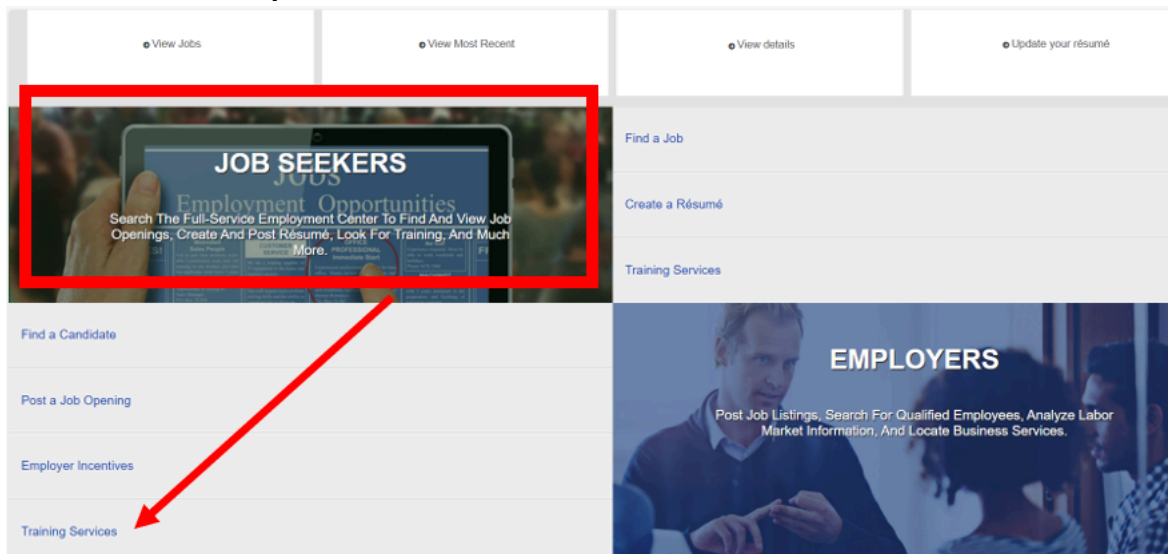
**Title: Medical Insurance Coding Specialist/Coder.**

**Definition: A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.**

**Link to access the approved ETPL IL Listing of approval status is: [Here](#)**

<https://vawc.virginia.gov/vosnet/Default.aspx> (same website you located workforce offices)

Under **JOB SEEKERS** you will select **TRAINING SERVICES**



Next you will click on **ETPL Approved Programs**

Please select from the Education Services options listed below.

**Training Providers and Schools**  
Select this option to help you locate information on specific training providers and schools...

**Training and Education Programs**  
Select this option to help you locate a training or educational program that is related to your...

**Education Program Completers**  
Select this option to review the number of students that complete training and education programs...

**ETPL Approved Programs**  
Select this option to view a listing of programs eligible for WIDA training.

**Education Profile Informer**  
Select this option to access labor market information on education programs in a selected area.

**Scholarship Search**  
Select this option to search for scholarships with your academic qualifications, interests, and...

Next page brings up a spreadsheet you are going to click on the **Provider** column to alphabetize.

Program	Program Leads	Provider	Address	City	State	Zip Code	Total Program Costs
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Scroll until you locate **CODING CLARIFIED LLC** under the **Provider** column (on or about Page 7 you will find it)

<a href="#">Professional Medical Coding Curriculum</a>	An industry-recognized certificate or certification, Employment, A measurable skills gain leading to a credential, A measurable skills gain leading to employment	Coding Clarified LLC	6848 N. Government Way Ste 114	Dalton Gardens	ID	83815	\$4,999.00
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If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

[Contact@codingclarified.com](mailto:Contact@codingclarified.com) or 833-633-2633.

**\*\*Email is preferred\*\***