

# What's the process in getting approved for the state of Wyoming?

1. Find your closest workforce location in your area by visiting the following link:

https://dws.wyo.gov/dws-division/workforce-center-program-operations/workforce-centers/



2. Contact the closest Workforce Center to your residence
NOTE: WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU
WILL NEED THAT FOR THE NEXT STEP

Click on the link below and complete it to its entirety. This link will
create your Proposal & Acceptance letter that you need to provide to
your Caseworker. NOTE: Start Date needs to be at least 2 weeks from
today's date
https://codingclarified.com/proposal-and-acceptance-pdf-form/

**NOTE: CIP CODE 51.0713** (Provide this to your Caseworker upon request)

Web address to locate CIP for informational purpose: https://nces.ed.gov/ipeds/cipcode/Default.aspx?v=56



Title: Medical Insurance Coding Specialist/Coder.

Definition: A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.

# How to verify Coding Clarified is an APPROVED training provider in your state

1. Click on the following link: https://www.wyomingatwork.com/vosnet/Default.aspx



## 2. Click on Education and Training Services

#### **Cheyenne Monthly Job Fair**

Join the Cheyenne Workforce Center every second Wednesday of the month for a job fair from 11:00 am to 1:00 pm. The next event is Wednesday, November 8 and December 13, from 11:00-1:00 at the Cheyenne Workforce Center, 5221 Yellowstone Road. For more info contact the Cheyenne Workforce Center at 307-777-3700.

#### Casper Hiring Event

Wyoming Senior Citizens Inc. is holding a hiring event at the Casper Workforce Center, Tuesday, November 14, 2023, from 1:00-3:00pm.

Interested in working for the State of Wyoming?

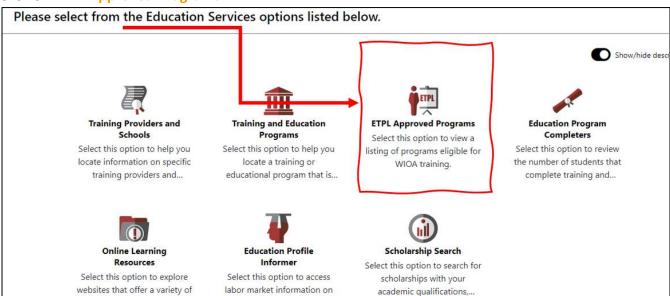
See what opportunities are available.

#### CAUTION - be on the alert for job scams

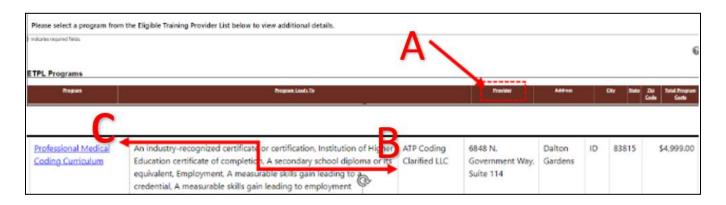
Protecting our job seekers is a top priority for DWS. For information on how the Department of Workforce Services protects your privacy, please see our Privacy Statement. To learn how you can better protect yourself, please read the information linked here.

EMPLOYERS	JOB SEEK TS	SPECIAL SERVICES	Workforce	LABOR MARKET INFORMATION
Find a Candidate	Find a Job	Veterans	Department of Workforce Services	Labor Market Facts
Register Job Openings	Create a Résumé	Education and Training Services	Local Workforce Centers	Employment and Wage Data
Free Training Dollars	More Job Seeker Options	Career Information		Area Profile
		More Special Services		

### 3. Click on ETPL Approved Programs



- 4. Locate Provider for further information:
  - A. Click on the **Provider** Column to alphabetize the Provider Names
  - B. Scroll through the list until you locate <u>ATP Coding Clarified LLC</u> under the Provider Column
  - C. After you locate <u>ATP Coding Clarified LLC</u> Click on the Blue Link under the <u>Program Column that says <u>Professional Medical Coding Curriculum</u></u>



If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

Trisha Mothershed CPC

<u>Trisha@codingclarified.org</u>

Janine Mothershed CPC-I

<u>Janine@codingclarified.com</u>

Enrollment Advisor Founder & Instructor

Ph: 833-Med-Code (633-2633)

\*\*Email communication preferred\*\*