What's the process to get approved for the state of Washington?

1. Find your closest Washington workforce location in your area by visiting the following link: **WorkSource locator Search offices**

2. Click the dropdown under **Select an area:** to select the closest workforce to your residence

3. Contact your closest local workforce and **request an eligibility screening for a WIOA Grant** for training (WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU WILL NEED THAT FOR THE NEXT STEP)

4. Click on the link below and complete it to its entirety. This link will create your **Proposal & Acceptance letter** that you need to provide to your Caseworker.

   NOTE: Start Date needs to be at least 2 weeks from today's date
   https://codingclarified.com/proposal-and-acceptance-pdf-form/

NOTE: CIP CODE 51.0713 (Provide this to your Caseworker upon request)
Web address to locate CIP for informational purpose is:
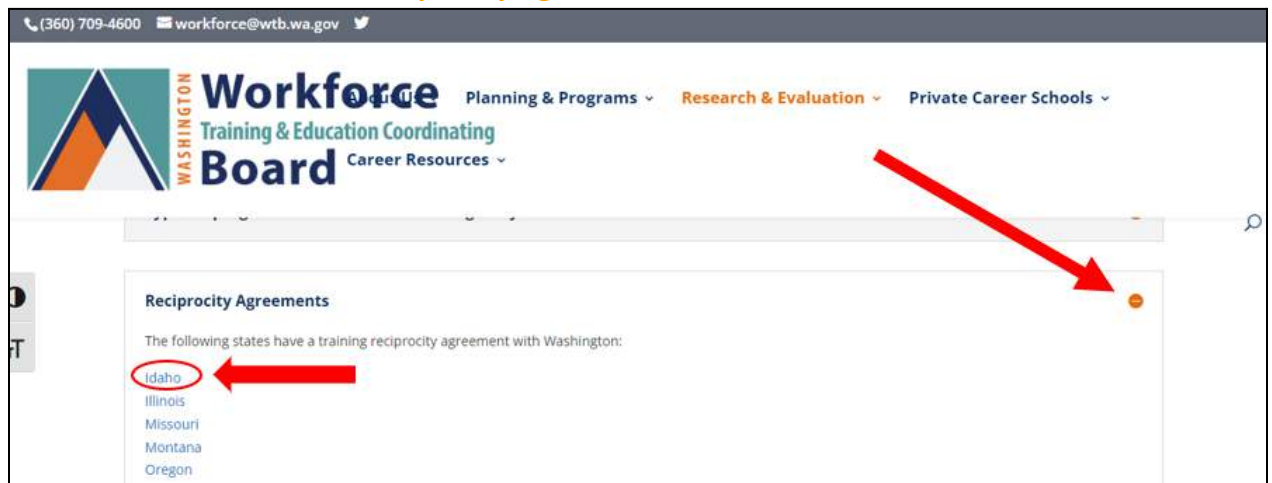**https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56**

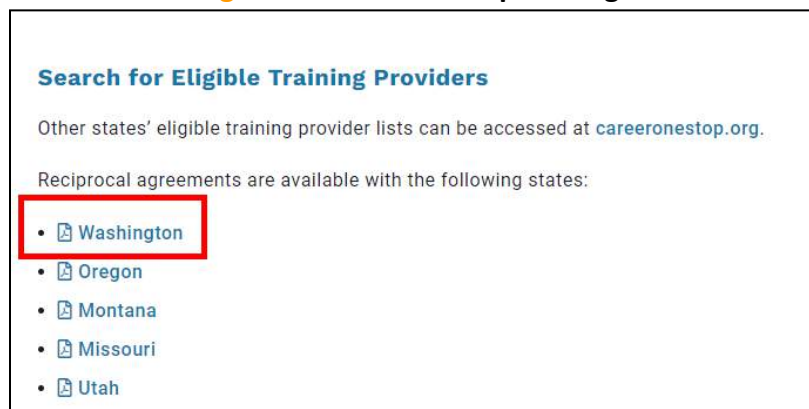**Title:** Medical Insurance Coding Specialist/Coder.

Definition: A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.

How to verify Coding Clarified is an APPROVED training provider in your state using the reciprocal agreement with Idaho

1. Click on the following link: https://wtb.wa.gov/research-resources/etpl/
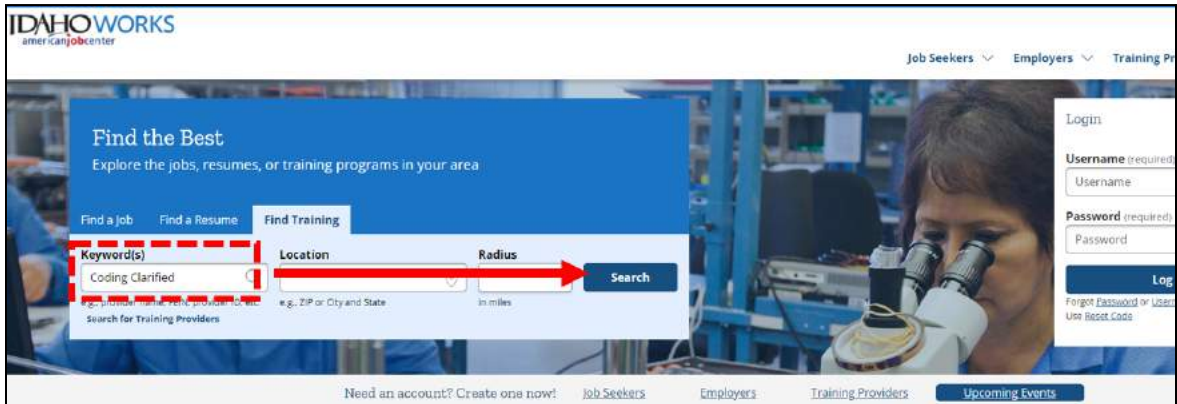2. Click on the **+** that is in the **Reciprocity Agreements** section then select **Idaho**

3. Click on **Washington** to view the Reciprocal agreement or click here

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Steps to view our Approval Status in Idaho are as follows:

1. **Click on the following link: IdahoWorks**

2. **Type Coding Clarified under the Keyword(s) text box then click Search**

If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

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Email communication preferred