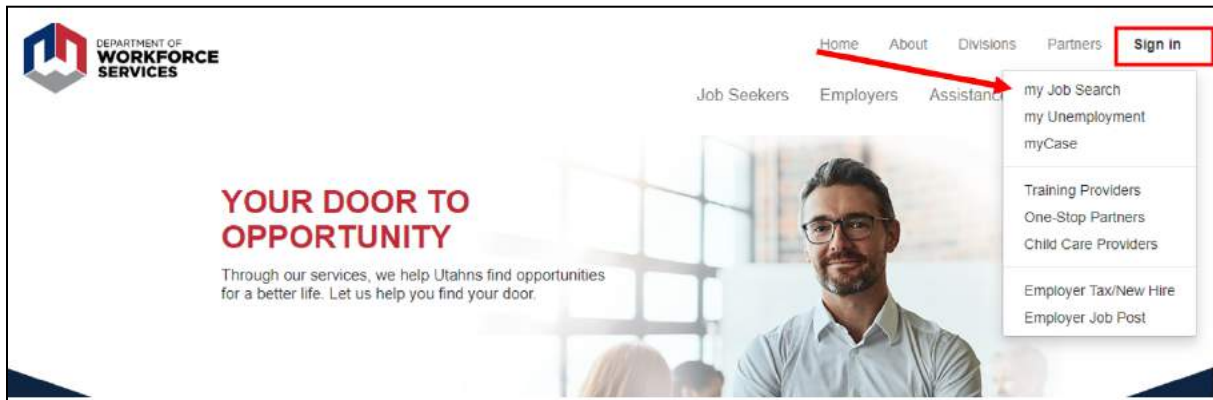


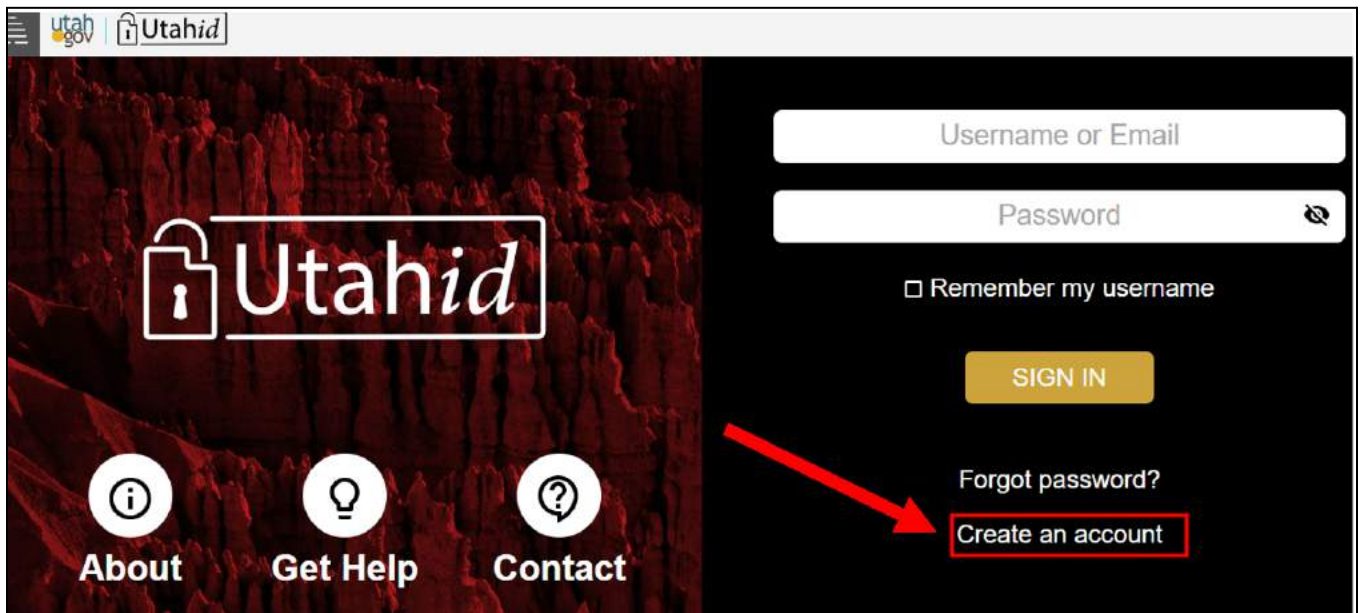


What's the process in getting approved for the state of Utah

1. Click on the following link <https://jobs.utah.gov/>
(If you don't have an account created then follow the next steps)
2. Under **Sign in** Click on **my Job Search**



3. Select **Create an account** and complete the steps that follow



- Once you have your account created click [HERE](#) to find your closest local workforce. Contact the closest location to your residence and **request eligibility screening for a WIOA Grant for training.**

*****Advise your Case Worker that Coding Clarified is an approved training provider on Idaho Eligible Training Provider List and Utah has a reciprocal agreement. Below is the link to the Agreement.**

<https://www.labor.idaho.gov/wp-content/uploads/WIOA/ut-reciprocal-agreement.pdf>

(WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU WILL NEED THAT FOR THE NEXT STEP)

JOBS.UTAH.GOV/WORKFORCE

GET TO KNOW YOUR LOCAL TEAM

WE CAN HELP YOU WITH YOUR WORKFORCE DEVELOPMENT NEEDS

BEAR RIVER
Director: Helen Hanson, 385-288-8901
Economist: Michael Jeanfreau, 801-526-9403
Workforce Development Specialists:
Troy Lamb, 435-792-0312
Darren Rogers, 385-306-4123
Lawrence Lopez, 385-271-4522

WASATCH FRONT SOUTH
Director: Weston Miller, 385-228-8859
Economist: Gwendolyn Kervin, 801-526-9452
Workforce Development Specialists:
Julie Lay, 801-518-2468
Debra Nordfelt, 801-884-6933
Aniko Pot, 385-272-4635
Vicki Giesler, 801-503-7296

MOUNTAINLAND
Director: John Talcott, 385-224-7080
Economist: Gwendolyn Kervin, 801-526-9452
Workforce Development Specialists:
Patrick Donegan, 801-885-5633
Worley Pace, 385-225-0436
Melissa Daymont, 801-372-3187

CENTRAL UTAH SOUTHWEST
Director: David Busk, 435-865-6533
Economist: Marilyn Cannon, 801-526-9624
Workforce Development Specialists:
Darren Sheffer, 435-893-0015
Oscar Alba, 435-986-3527
Jo B Shurtliff, 435-990-1253

UINTAH BASIN CASTLE COUNTRY SOUTHEAST
Director: Zac Whitwell, 435-299-9811
Economist: Benjamin Crabb, 801-526-9625
Workforce Development Specialist:
Deena Carmack, 435-630-8950

Workforce Development Division Director: Liz Carver, 801-514-1017
USOR Contacts: Leah Lobato, leahlobato@utah.gov • Josh Rodeback, jrodeback@utah.gov • Ben Baldonado, bilbaldonado@utah.gov
Commissioner of Apprenticeship Programs: Melissa Stark, 801-628-4051

10/26/2021
10-41-1023

- Required information to complete this step:

- Your local Caseworkers contact information (Name & Email address)
- Your desired start date

NOTE: Start Date needs to be at least 2 weeks from today's date

Click on the link below and complete the form to its entirety. This link will create your **Proposal & Acceptance** letter that you will need to provide to your Caseworker.

[Proposal and Acceptance PDF Form | Coding Clarified](#)

PLEASE DO NOT SUBMIT THIS FORM WITH MISSING INFORMATION AS THIS WILL PROLONG THE PROCESS AND YOU WILL BE REQUIRED TO RESUBMIT A NEW COMPLETED FORM

THE BELOW IS FOR INFORMATIONAL PURPOSES ONLY:

CIP CODE 51.0713 (Provide this to your Caseworker upon request)

Click the following link to search CIP Codes

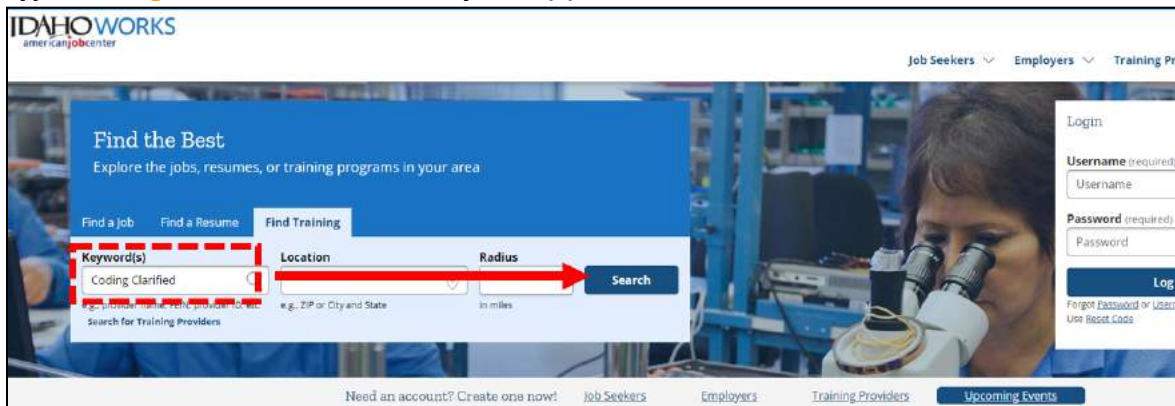
[CIP user site](#)

Title: **Medical Insurance Coding Specialist/Coder.**

Definition: **A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.**

How to verify Coding Clarified is an APPROVED training provider in Idaho (Reciprocal Agreement in place for UT)

1. Click on the following link: [IdahoWorks](#)
2. Type **Coding Clarified** under the Keyword(s) text box then click **Search**



 State Approved

Professional Medical Coding Curriculum

[Coding Clarified](#)

Credentials Industry certification Secondary school diploma

Employment Measurable skills gain

\$ Cost In-State: \$4,999.00 Out-of-State: \$4,999.00

Last Updated
Aug 02, 2023

Created
Oct 10, 2019

Renewal
Jan 12, 2025

Ready for a new career as a Certified Professional Coder (CPC) and an average starting salary of more than \$50,000 per year? Coding Clarified and our AAPC Certified Instructors can help. We offe...

<http://CodingClarified.com>

If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

Trisha Mothershed CPC
Trisha@codingclarified.org
 Enrollment Advisor

Janine Mothershed CPC-I
Janine@codingclarified.com
 Founder & Instructor

Ph: 833-Med-Code (633-2633)

****Email communication preferred****