



## What's the process in getting approved for the state of Idaho?

1. Find your closest workforce location in your area by visiting the following link: [Workforce Innovation & Opportunity Act](#)
2. Click on the [American Job Centers](#) link located under the **Workforce Innovation & Opportunity Act** section

A screenshot of a webpage titled "Workforce Innovation & Opportunity Act". On the left is a photograph of a worker in a dark jacket and safety glasses using a tool on a metal frame. On the right, the title is enclosed in a yellow box. Below the title, there are three paragraphs of text. The first paragraph describes the WIOA as a federally funded program. The second paragraph describes the Workforce Development System. The third paragraph states that customers can access services through American Job Centers, with "American Job Centers" circled in red. A red arrow points from the circled text to the "American Job Centers" link in the text above.

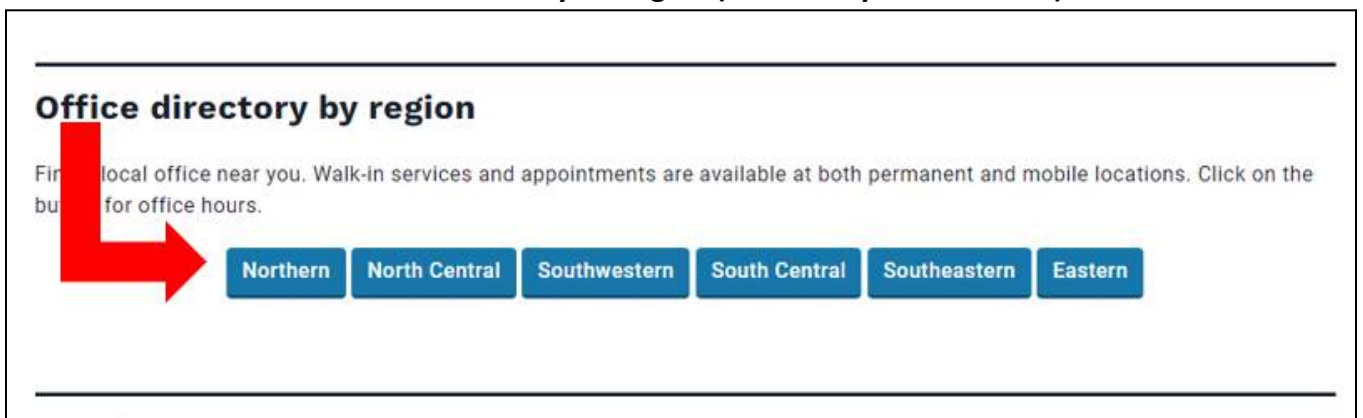
**Workforce Innovation & Opportunity Act**

The Workforce Innovation and Opportunity Act (WIOA) is a federally funded program that establishes the Workforce Development System and provides funding to support training and employment services for adults, dislocated workers, and low-income, out-of-school youth.

The Workforce Development System is made up of the Idaho Workforce Development Council, a single statewide planning region, and numerous state and local employment and training organizations that work in partnership to bring services to Idaho students, job seekers, and employers.

Customers can access the full range of WIOA services through the [American Job Centers](#) located in each of the six geographic regions of the state.

3. Select the Workforce office in your region (closest to your residence)

A screenshot of a webpage titled "Office directory by region". Below the title is a paragraph of text. A large red arrow points from the left towards a row of six blue buttons labeled "Northern", "North Central", "Southwestern", "South Central", "Southeastern", and "Eastern".

**Office directory by region**

Find a local office near you. Walk-in services and appointments are available at both permanent and mobile locations. Click on the button for office hours.

[Northern](#) [North Central](#) [Southwestern](#) [South Central](#) [Southeastern](#) [Eastern](#)

4. Contact your closest local workforce and request eligibility screening for a WIOA Grant for training (WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU WILL NEED THAT FOR THE NEXT STEP)
5. Required information to complete this step:
  - Your local Caseworkers contact information (Name & Email address)
  - Your desired start date

**NOTE: Start Date needs to be at least 2 weeks from today's date**

Click on the link below and complete the form to its entirety. This link will create your Proposal & Acceptance letter that you will need to provide to your Caseworker.

<https://codingclarified.com/proposal-and-acceptance-pdf-form/>

**PLEASE DO NOT SUBMIT THIS FORM WITH MISSING INFORMATION AS THIS WILL PROLONG THE PROCESS AND YOU WILL BE REQUIRED TO RESUBMIT A NEW COMPLETED FORM**

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**THE BELOW IS FOR INFORMATIONAL PURPOSES ONLY:**

**CIP CODE 51.0713 (Provide this to your Caseworker upon request)**

Click the below link to search CIP Codes

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56>

Title: **Medical Insurance Coding Specialist/Coder.**

**Definition: A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.**

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## How to verify Coding Clarified is an APPROVED training provider in your state

1. Click on the following link: [IdahoWorks](#)
2. Type **Coding Clarified** under the Keyword(s) text box then click **Search**

IDAHOWORKS  
americanjobcenter

Job Seekers ▾ Employers ▾ Training Pr

Find the Best  
Explore the jobs, resumes, or training programs in your area

Find a Job Find a Resume Find Training

Keyword(s) Location Radius Search

Coding Clarified e.g., ZIP or City and State in miles

Search for Training Providers

Need an account? Create one now! Job Seekers Employers Training Providers Upcoming Events

State Approved

**Professional Medical Coding Curriculum**

[Coding Clarified](#)

**Credentials** Industry certification Secondary school diploma

**Employment** Measurable skills gain

**Cost** In-State: \$4,999.00 Out-of-State: \$4,999.00

**Last Updated** Aug 02, 2023

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**Renewal** Jan 12, 2025

Ready for a new career as a Certified Professional Coder (CPC) and an average starting salary of more than \$50,000 per year? Coding Clarified and our AAPC Certified Instructors can help. We offe...

<http://CodingClarified.com>

If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

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**\*\*Email communication preferred\*\***