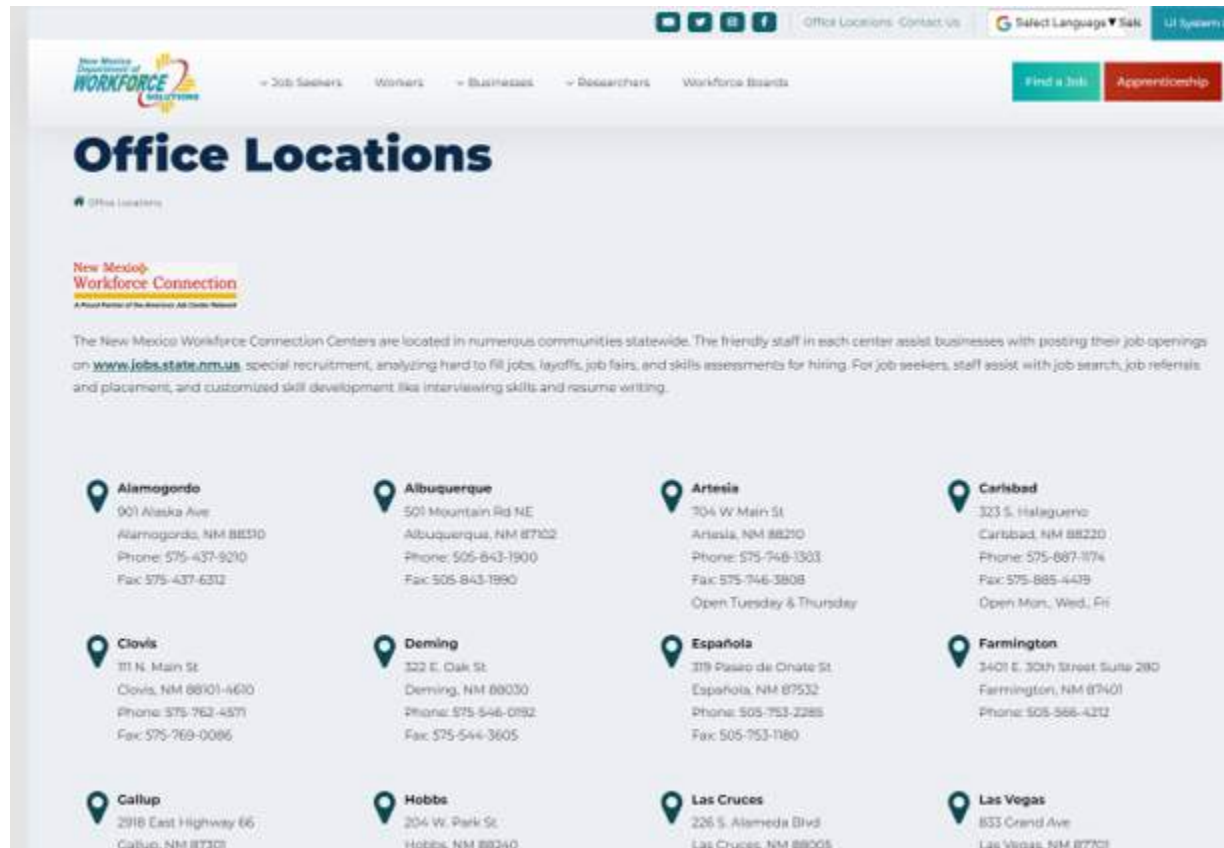


What's the process in getting approved for the state of New Mexico?

1. Find your closest workforce location in your area by visiting the below link:

<https://www.dws.state.nm.us/Office-Locations>



The screenshot shows the 'Office Locations' page on the New Mexico Workforce Connection website. The page features a navigation bar with links for 'Job Seekers', 'Workers', 'Businesses', 'Researchers', and 'Workforce Boards'. Below the navigation bar, there are buttons for 'Find a Job' and 'Apprenticeship'. The main heading is 'Office Locations'. A paragraph of text describes the centers: 'The New Mexico Workforce Connection Centers are located in numerous communities statewide. The friendly staff in each center assist businesses with posting their job openings on www.jobs.state.nm.us, special recruitment, analyzing hard to fill jobs, layoffs, job fairs, and skills assessments for hiring. For job seekers, staff assist with job search, job referrals and placement, and customized skill development like interviewing skills and resume writing.' Below this text is a grid of 12 office locations, each with a location pin icon, the city name, and contact information.

City	Address	Phone	Fax
Alamogordo	901 Alaska Ave Alamogordo, NM 88310	575-437-9210	575-437-6312
Albuquerque	501 Mountain Rd NE Albuquerque, NM 87102	505-843-1900	505-843-1990
Artesia	704 W Main St Artesia, NM 88210	575-746-1303	575-746-3808
Carlsbad	323 S. Halagueno Carlsbad, NM 88220	575-687-1774	575-685-4419
Clovis	111 N. Main St Clovis, NM 88101-4630	575-762-4371	575-769-0086
Deming	322 E. Oak St Deming, NM 89030	575-546-0192	575-544-3605
Española	119 Paseo de Oñate St. Española, NM 87532	505-753-2285	505-753-1180
Farmington	1401 E. 30th Street Suite 280 Farmington, NM 87401	505-566-4312	
Gallup	2918 East Highway 66 Gallup, NM 87301		
Hobbs	204 W. Park St Hobbs, NM 88240		
Las Cruces	226 S. Alameda Blvd Las Cruces, NM 88905		
Las Vegas	833 Grand Ave Las Vegas, NM 87701		

Note: Locations are listed alphabetically by City

2. Contact your closest local workforce and request eligibility screening for a WIOA Grant for training (WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU WILL NEED THAT FOR THE NEXT STEP)
3. Click [HERE](#) and complete this form to its entirety. This link will create your Proposal & Acceptance letter that will begin the process with Coding Clarified.

NOTE: Start Date needs to be at least 2 weeks from today's date

Web address to locate CIP for informational purpose:

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56>

Note: CIP CODE 51.0713 (Provide this to your Caseworker upon request)



Title: Medical Insurance Coding Specialist/Coder.

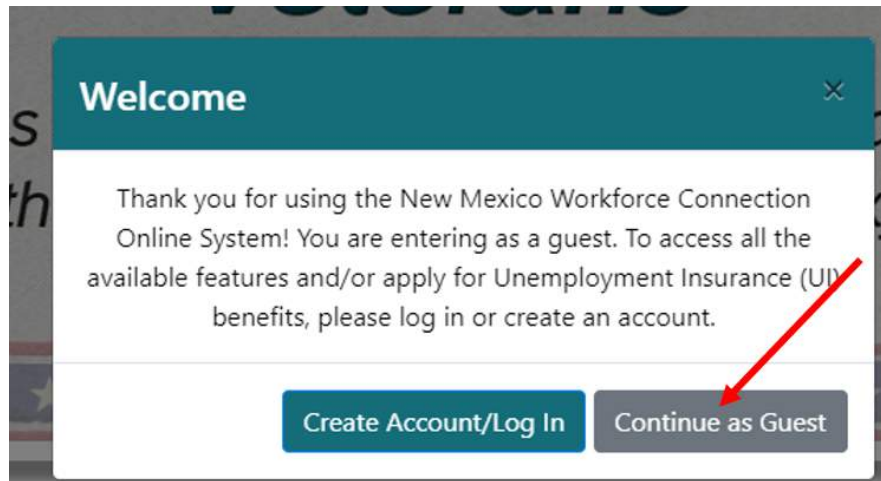
Definition: A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.

How to verify Coding Clarified is an APPROVED training provider in your state

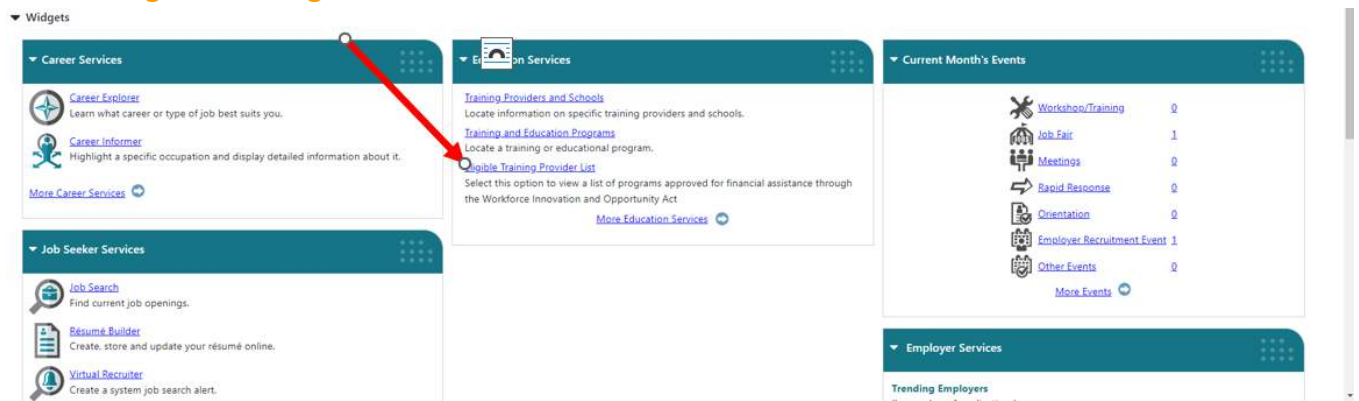
<https://www.jobs.state.nm.us/vosnet/default.aspx>



Click on **Continue as Guest**



Click on **Eligible Training Provider List**



Click on **Providers** and this will alphabetize the list

ETPL Programs

Program	Program Leads To	Provider	Address	City	State	Zip Code	Total Program Costs
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Scroll until you get to **Coding Clarified LLC** (currently on pg 2)

Professional Medical Coding Curriculum	An industry-recognized certificate or certification, A secondary school diploma or its equivalent, Employment, A measurable skills gain leading to a credential, A measurable skills gain leading to employment	Coding Clarified LLC	6848 N Government Way Suite 114	Dalton Gardens	ID	83815	\$4,999.00
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If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

Trisha Mothershed CPC
Trisha@codingclarified.org

Janine Mothershed CPC-I
Janine@codingclarified.com

Enrollment Advisor

Founder & Instructor

Ph: 833-Med-Code (633-2633)

*****Email communication preferred*****