



What's the process in getting approved for the state of Montana?

1. Find your closest workforce location in your area by visiting the below link:
[Montana Works Link](#)

2. Under Job Service Resources

A screenshot of the "Job Service Resources" page. The page has a white background with a red border around the main heading area. The heading "Job Service Resources" is in a large, dark blue font, with the subtitle "Montana Job Service the Department of Labor & Industry" below it. Below the heading is a navigation bar with two buttons: "Job Seeker & UI Claimant" (highlighted in dark blue) and "Worker" (white with a blue border). Below the navigation bar is a dark blue section with the text "Find the Services You Need Here". This section contains a search bar with the placeholder text "Search for a Service", a dropdown menu set to "original order", and two sort icons. A "Show All" button is located below the search bar.

3. Click on Find a Job Service Location

A screenshot of the "Find a Job Service Location" page. The page has a dark blue background. At the top is a white location pin icon. Below the icon is the heading "Find a Job Service Location" in white. The main text, also in white, reads: "Job Service Montana offices are part of a statewide network of workforce development centers that collaborate with community partners to provide customer focused employment and training opportunities. These centers assist in preparing, training, and connecting a highly skilled workforce to local businesses."

4. Select the closest office to your residence from the Map.

NOTE: The red circle by the region will open up that workforce regions contact information

Select a location on the map to view Job Service information.



or Select a Job Service Location Below

-- Select Location -- ▾

3. Contact your closest local workforce and **request eligibility screening for a WIOA Grant for training (WRITE DOWN YOUR ASSIGNED CASE WORKERS NAME & EMAIL AS YOU WILL NEED THAT FOR THE NEXT STEP)**

4. Click on the link below and complete it to its entirety. This link will create your Proposal & Acceptance letter that you need to provide to your Caseworker.

NOTE: Start Date needs to be at least 2 weeks from today's date

<https://codingclarified.com/proposal-and-acceptance-pdf-form/>

NOTE: CIP CODE 51.0713 (Provide this to your Caseworker upon request)

Web address to locate CIP for informational purpose:

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56>



Title: Medical Insurance Coding Specialist/Coder.

Definition: A program that prepares individuals to perform specialized data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Includes instruction in medical records and insurance software applications, basic anatomy and physiology, medical terminology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and regulations relating to Medicare and insurance documentation.

How to verify Coding Clarified is an APPROVED training provider in your state

<https://wsd.dli.mt.gov/job-seeker/training-education>

1. Click on the “Eligible Training Provider: button

The screenshot shows the Montana Department of Labor & Industry website. The header includes the department name and a search icon. The main content area is titled "Training and Education" and features a red arrow pointing to the "Eligible Training Provider" button. The page also includes a sidebar menu with options like "Workforce Services Division", "Post a Job Opening", and "Jobs for Montana Graduates (IMG)".

Montana Department of LABOR & INDUSTRY
WORKFORCE SERVICES DIVISION

Contact Information

Workforce Services Division / Job Seeker / Training and Education

Workforce Services Division

Post a Job Opening

Jobs for Montana Graduates (IMG)

Montana Registered Apprenticeship

About

Employer

Job Seeker

Veteran Services

Training and Education

Access Montana's Workforce Innovation and Opportunities Act (WIOA)

Eligible Training Provider List to view information about training providers and programs whose performance qualifies them to train WIOA participants.

- Schools: Search for educational/training opportunities by School
- Programs: Search for educational/training opportunities by Program

Visit **LMI Gateway** : There you can find a suitable training or educational program, as well as information on training providers and schools. Please select a

2. Click in the Provider Box for School and this will show an alphabetized list of training providers. Scroll down to Coding Clarified LLC and then hit search

WIOA Eligible Training Providers

Montana Registered Apprenticeship ⓘ

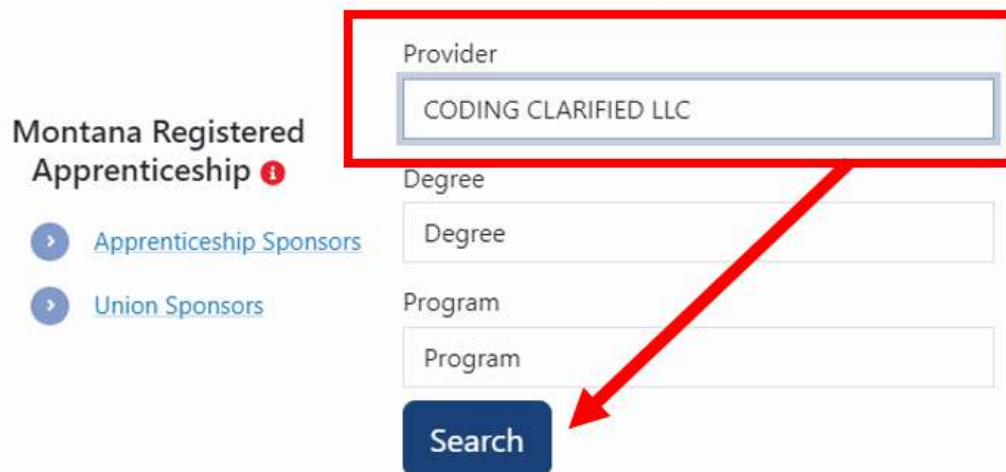
- ▶ [Apprenticeship Sponsors](#)
- ▶ [Union Sponsors](#)

Provider
CODING CLARIFIED LLC

Degree
Degree

Program
Program

Search



Professional Medical Coding

CODING CLARIFIED LLC

Length: 80 Hours

Tuition Cost: \$4999

Program Type: Online

Course Cost Tuition \$3,200.00 Registration Fee \$200.00 Technology Fee \$300.00 Books \$600.00 current year textbook, CPT, HCPC, ICD10 Certified Professional Coder Exam Voucher \$450.00 Practicode \$249.00 Total Cost \$4,999.00 Training to obtain CPC, Certified Professional Coder. A program that focuses on the general writing and implementation of generic and customized programs to drive operating systems and that generally prepares individuals to apply the methods and procedures of software design and programming to software installation and maintenance. Includes instruction in software design, low- and high-level languages and program writing; program customization and linking; prototype testing; troubleshooting; and related aspects of operating systems and networks. Optional Practicode- Cost \$249.00 Practicode is a web-based training program allowing new medical coders to gain the confidence of coding 660 cases in a variety of specialties. Complete the program while training for your certification exam to remove one of the two required years of your credential's apprentice designation. Practicode will help you become a full credential holder faster than ever, separating you from the crowd of new coders. <https://www.aapc.com/practicode/> [aapc.com]

If you have any questions or concerns, please do not hesitate to reach out to us at the below contact information as we are happy to help!

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Founder & Instructor

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*****Email communication preferred*****