

# **Detailed Program Outline**

**Professional Medical Coding Curriculum:** Coding Clarified LLC provides a self-paced course to prepare you to become a CPC, Certified Professional Medical Coder. Coding Clarified LLC offers this online coding program using AAPC, American Academy of Professional Coders approved curriculum. Coding Clarified LLC prepares you to take the state exam to achieve your certification.

Course is 80 clock hours & approximately 16 weeks to complete with up to one years' time to complete if/when needed. Classes start daily. All classes are 100% online and can be accessed at any time of day, seven days a week. Your own certified instructor is assigned to you. Coding Clarified offers an online self-paced HCC coding internship to gain the coding experience employers desire you to have to land that first coding job. Coding Clarified LLC offers a professional written resume upon completion of courses and passing state exam. Our students that complete the program and HCC Internship have a 100% success rate in landing a job as an HCC coder.

# **Coding Clarified Course Syllabus:**

Prerequisites: None

<u>Clock Hours:</u> 80 (Note: 80 clock hours accounts only for time spent in the online course, and does not include time spent outside the course or study time. Study time will vary widely per individual.)

<u>Course Length:</u> To be completed at student's own pace within a 12-month period or less. Enrollment date begins at date of purchase.

<u>Class Hours</u>: <u>Days/Times Per Week:</u> Online course, independent self-study, no classroom meetings; student may login to course at their own time schedule, no specific login times. Students may email course content questions to coaching staff.

### Certificate of Completion Issued: Yes

<u>Course Description:</u> The student will learn principles of medical coding related to the three main code books: CPT®, ICD-10-CM Code Set and HCPCS Level II. This course is recommended for anyone who is preparing for a career in medical coding for a physician's office and strongly recommended for anyone who is preparing for AAPC's CPC certification examination.

### **Course Objectives:**

- Identify the purpose of the CPT®, ICD-10-CM Code Set, and HCPCS Level II code books
- Understand and apply the official ICD-10-CM coding guidelines
- Apply coding conventions when assigning diagnoses and procedure codes



- Identify the information in appendices of the CPT® manual
- Explain the determination of the levels of E/M services
- Code a wide variety of patient services using CPT®, ICD-10-CM, and HCPCS Level II codes
- List the major features of HCPCS Level II Codes
- Provide practical application of coding operative reports and evaluation and management services

### **Course Content:**

- The Business of Medicine
- Review of Anatomy
- Overview of ICD-10-CM
- Applying the ICD-10-CM Guidelines
- Accurate ICD-10-CM coding
- Introduction to CPT®, HCPCS Level II, and Modifiers
- Integumentary System
- Musculoskeletal System
- Respiratory System
- Cardiovascular System
- Hemic & Lymphatic Systems, Mediastinum, Diaphragm
- Digestive System
- Urinary System and Male Genital System
- Female Reproductive System and Maternity Care & Delivery
- Endocrine System and Nervous System
- Special Senses (Ocular and Auditory)
- Anesthesia
- Radiology
- Pathology & Laboratory
- Evaluation & Management Services
- Medicine
- Final Exam



### **Methods of Evaluation:**

The instructional methods used include reading assignments, practice exercises and other assignments, audio/video lectures, chapter review exams, and a final exam. To receive a certificate of completion, students must successfully complete the course within the allotted time frame of 12 months or less (monthly extensions may be granted).

Successful course completion includes:

- An attempt of all required assignments
- A passing score of 80% or higher on all chapter exams
- A passing score of 80% or higher on the final exam
- An overall final course score of 80% or higher

No reduced hours in the course or tuition discount for previous education or training will be granted.

<u>Computer Requirements</u>: High-speed Internet connection with Blackboard supported Operating System & Web browser. For the best experience, use of a desktop or laptop device is <u>required</u>.

Course Enrollment Fee: Payment is due in full at time of enrollment unless exercising the payment plan option. Fees listed do not include any recommended textbooks/supplies or computer requirements, which are to be purchased separately by the student. Prices are variable and subject to change, see Coding Clarified website for most current enrollment fees: CodingClarified.com/purchase

# **List of Textbooks & Coding Manuals:**

1. Current Year Medical Coding Training: CPC®; AAPC; AAPC publisher;

ISBN-13:978-1-626883-444

- 2. CPT® Professional Edition (current year), AMA publisher
- 3. ICD-10-CM Code Set (current year), any publisher
- 4. HCPCS Level II (current year), any publisher

#### **List of Instructor Manuals:**

Current CPT, ICD-10 CB Code Set, CPC Medical Coding Training Workbook

### **Sample Lesson Plans:**



### ICD-10-CM Coding Chapters 1-11



#### **Chapter 4 Activities**

Complete the following activities for this chapter:

- Step 1 Read Book: Chapter 4 ICD-10-CM Coding Chapters 1-11.

- Step 2 Complete the Check Your Understanding Quiz online.

  Step 3 Watch interactive lectures.

  Step 4 Complete the experiential learning through practical applications assignment c

  Step 5 Complete the chapter review exam online.



#### Step 1 - Read Book Chapter 4 - ICD-10-CM Coding Chapters 1-11

Read CPC Chapter 4 - ICD-10-CM Coding Chapters 1-11



#### Ch 4 - Step 2 - Check Your Understanding Quiz

Click on the link above to begin the guiz.



#### Step 3 - Interactive Lectures

Click on the link above to view modularized interactive lectures.

#### Eye and Ocular Adnexa, Auditory Systems



#### **Chapter 15 Activities**

Complete the following activities for this chapter:

- Step 1 Read Book: Chapter 15 Eye and Ocular Adnexa, Auditory Systems.
- Step 2 Complete the Check Your Understanding Quiz online.
- Step 3 Watch interactive lectures.
- Step 4 Complete the experiential learning through practical applications assignment online.
- Step 5 Complete the chapter review exam online.



Step 1 - Read Book Chapter 15 - Eye and Ocular Adnexa, Auditory Systems

Read CPC Chapter 15 - Eye and Ocular Adnexa, Auditory Systems



Ch 15 - Step 2 - Check Your Understanding Quiz



Click on the link above to begin the quiz.



### **Step 3 - Interactive Lectures**

Click on the link above to view modularized interactive lectures.



### **Step 5 - Chapter 15 Review Exam**

- CAUTION: DO NOT open the Chapter Review Exam until you are ready to take the exam.
- Once you open the chapter review, you must take the entire exam in one sitting.
- You have 2 hours to finish this exam.
- Study this chapter **thoroughly** before you begin. When you are ready, click the link above to take the final exam for this chapter.
- You must pass the chapter review exam with at least a 70% or higher.
- You will have two attempts to pass this exam. Your highest score will be recorded for your grade. You are not required to retake the exam if your score is over 70% on your first attempt.

# **Description of Program Testing/Assessments:**



QUESTION 1: MULTIPLE CHOICE

How many layers of tissue does an artery have?

Given Answer: 👩 d. Three

Correct Answer: 🔮 d. Three

QUESTION 2: MULTIPLE CHOICE

Patient presents to her physician 10 weeks following a true posterior wall myocardial infarction. The patient is still symptomatic and is diagnosed with ischemic heart disease. What is (are) the correct ICD-10-CM code(s) for this condition?

🔽 Given Answer: 👩 c. Z51.89, I25.9

Correct Answer: C c. Z51.89, I25.9

QUESTION 3: MULTIPLE CHOICE

The conduction system contains pacemaker cells, nodes, the \_\_\_\_ and the \_\_\_\_.

Given Answer: Od. Purkinje fibers and bundle of His

Correct Answer: 🤡 d. Purkinje fibers and bundle of His

Question 1

4 out of 4 points

What is another term for hives?

Selected Answer: 🚮

Urticaria

Correct Answer:

**⊘**d.

Urticaria

Response Rationale: Urticaria can also be described as hives and shows on the skin as

Feedback: raised, red, itchy wheals.

**Question 2** 

0 out of 4 points

What is the correct diagnosis code to report treatment of a melanoma in-situ of the left upper arm?

Selected Answer: 🗯 🚨

C43.62

Correct Answer:

**⊘**b.

D03.62



Response Feedback:

Rationale: Melanoma in-situ is not found in the Table of Neoplasms. It is necessary to look in the ICD-10-CM Alphabetic Index for Melanoma/in situ/arm or upper limb referring you to subcategory code D03.6-. In the Tabular List the  $5^{\,\text{th}}$  character 2 is chosen to indicate the left upper arm.